COMPETENCY ASSESSMENT FILE

Section I

* Personal and professional data

* Privacy act statement

COMPETENCY ASSESSMENT FILE

Section II

* Job description
* Evidence of completion of organizational and duty specific orientations
* Evidence of completion of initial and recurrent core competency assessment
* Evidence of completion of age specific knowledge competency assessment
* Evidence of completion of institution specific required in-service education (infection control, safety, patient rights)
* Evidence of completion of periodic appraisal of employee’s performance
* For USAR/ ARNG members, copies of civilian employment documentation, unit duty requirements, documents related to duty at AD MTFs.

COMPETENCY ASSESSMENT FILE

Section III

* Verification of education, degree and any post-graduate education/training or other professional certification

* Verification of professional military education, readiness training, education related to clinical competence, or CEU producing programs or courses

* Current signed curriculum vitae

*Other professional achievements (published articles, books, committee membership, community service

COMPETENCY ASSESSMENT FILE

Section IV

* Verification of licensure, certification, registration or other authorizing documents

*Evidence of BLS, ACLS, ATLS, and/or PALS certification

COMPETENCY ASSESSMENT FILE

Section V

* Professional experience (letters of reference, appreciation, commendation, letters in recognition or performance or community service; and any awards)

COMPETENCY ASSESSMENT FILE

Section VI

* Miscellaneous and Other Supporting Documents